

REQUEST FOR HARDSHIP EXEMPTION TO MINIMUM RENT REQUIREMENT

I _____ as head of household hereby declare that my family is unable to pay the minimum rent required and request an exemption to the minimum rent requirement because of the following hardship or hardships checked.

- My family has lost eligibility for, or is awaiting an eligibility determination for a Federal, State, or local assistance program resulting in our inability to pay the minimum rent.
- My family has received a notice to vacate within the next 30 days for non-payment of rent because of our inability to pay the minimum rent.
- My family income has decreased resulting in our inability to pay the minimum rent.
- The death of a member of my household has occurred resulting in our inability to pay the minimum rent.

I understand that I must provide documentation proving the hardship as determined by the Housing Authority. **I understand that if it is determined by the Housing Authority that a hardship does not exist or that the hardship is of a temporary nature, I will be required to pay back any and all minimum rents waived as a result of this request.** I also understand that a determination to waive the minimum rent is based on a hardship as I designated, and that I am required to report in writing any changes in my family circumstances that may have relieved that hardship.

I understand that I have the right to an informal hearing under grievance or hearing procedures of a Housing Authority determination of no hardship or temporary hardship.

Head of Household

Date